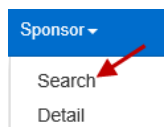


KinderConnect – Add or Edit Telephone Number to a Caretaker/Sponsor

The Caretaker/Sponsor telephone number needs to be registered in KinderConnect before the Caretaker/Sponsor can create an account in KinderSign and use it to check children in and out. To add or to make corrections to an existing telephone number:

A Click **Search** under Sponsor.



B Enter the search criteria into the available fields. If using Caretaker/Sponsor and Child first and last names, they most match the case name in the JFS eligibility system. Press **Search**.

Sponsor Search

Sponsor First Name:

Sponsor Last Name:

User Name:

Child First Name:

Child Last Name:

Region:

Status:

Provider:

C Click on the Caretaker/Sponsor you would like to review.

Search Results

Sponsor Name	Sponsor ID	Sponsor Type	Status	User Name	Region	Children	Account
Appleton, Ashley A	14	Parent	Active	aappleton	Ohio	Abbey Appleton Annie Appleton	Account
August, Augusta	15	Parent	Active	aaugust	Ohio	Amy August Beth August	Account
Quest, AA	256	Parent	Active	myquest	Ohio	Johnny Quest	Account

D Enter the telephone number or make any other changes.

★ denotes a required field

Sponsor ID:

First Name: ★

Middle Name:

Last Name: ★

Sponsor Type: ★

Phone Number: ★

Email Address:

CIN:

Inactive:

Re-enroll:

Delete Templates:

Region: ★

Sponsored Children: ★

E Press **Save**.



The Caretaker /Sponsor can now create their account on KinderSign.