KinderSign – How does a Sponsor Approves Attendance Transactions





When the list of *Transactions* appears, tap to select *All Transactions* or *Pending Transactions*. Tap the dropdown arrow on the right to expand the details.

| Back | Transactions | | | |
|------------------|---------------------|--------------------------|-------------------------|---|
| | All Transactions | Pending Transactions | | |
| | ≪ May 20, 2018 - Ma | ay 26, 2018 🗟 📎 | | |
| JCFam1, Kid4 | | | | × |
| JCFam1, Child66 | | Approve all pending tran | sactions for this child | 3 |
| 05/22/18 02:14PM | Time In (School Se | ssion Out) (Pending) | Approve | |
| 05/22 | Appro | ove | | |
| 05/22 | Approve this tra | ansaction? | | |
| JCFa C/ | ANCEL | ОК | | 2 |
| JCFam1, Child9KT | | Approve all pending tran | sections for this child | |
| 05/21/18 12:00AM | Not Scheduled | | | |
| 05/22/18 02:14PM | Time In (Pending) | | ✓ Approve | |
| | | | | |

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Select *All Transactions* to view and/or approve every transaction individually. Tap **Approve**, then tap **OK** to confirm.

Select *Pending Transactions* to view and/or approve only the children with transactions pending approval. Tap **Approve all pending transactions for all children**, then tap **OK** to confirm.

✓ Approve all pending transactions for all children

When you finish approving attendance transactions, tap **Back** to return to the previous menu.