

KinderConnect - Enter Overnight Hours

Overnight care occurs when children are in care past midnight. For example, a child arrives at 6:00 pm on Monday and leaves at 8:00 am on Tuesday.

A Select **Search** under Provider.

B Enter the information in the fields and press **Search** to locate the desired Provider.

Provider Search

Provider Name:

Region:

Program Number:

CCP User ID:

Phone Number:

Provider Type:

Device Count:

Status:

C Click on the **Program Name** to select. When the **Provider Detail** page opens, click on the **Overnight Care** checkbox to allow the **Program** to provide overnight child care.

Provider Detail

Provider: ABC DAYCARE

Provider ID: 24

Address Line 1: 82 South Bend Drive

Address Line 2: 3rd Building

City: Toledo

State: OH

Zip Code: 43046

Phone Number: (123) 456-7890

Contact Name: Daycare, ABC

CCP User ID: 3333

Region: Ohio

* denotes a required field

Provider Category:

Allowed To Edit Attendance:

Enable Provider API:

IVR Phone Number: (413) 525-5255

Pilot Participant:

Overnight Care:

D The **Program** is now authorized to take care of children overnight. **Overnight Care** can now be entered by sponsors using KinderSign, KinderSmart or IVR:

- The time the child arrives is shown in the 'In' box. In the example below, the child arrived at 6:00 pm.

Child Name	Monday 9/25	
Adams, Samantha	In:	Out:
Date of Birth: 2/2/2009	06:00 pm	
Case Number:		

- The out time of 11:59 pm automatically is entered in the 'Out' box.

Child Name	Monday 9/25	
Adams, Samantha	In:	Out:
Date of Birth: 2/2/2009	06:00 pm	11:59 pm
Case Number:		

- 12:00 am is automatically populated in the 'In' box of the following day. In the example below, the child left at 8:00 am as shown in the 'Out' box.

Child Name	Monday 9/25		Tuesday 9/26	
Adams, Samantha	In:	Out:	In:	Out:
Date of Birth: 2/2/2009	06:00 pm	11:59 pm	12:00 am	08:00 am
Case Number:				

E If any attendance was entered using KinderConnect, press **Save** when you finish entering **Attendance**. A message displays indicating that the record was saved successfully. Programs can only enter an 'In' time or an 'Out' time for each time pair. All times entered by programs must be approved by primary caretakers.