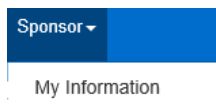


## KinderConnect – Caretaker Updates My Information Page

Caretakers can use the **My Information** page to maintain their account information as well as their Sponsors.

- A** Press **My Information** under Sponsor.



- B** Make any necessary changes to your account information.

★ denotes a required field

Sponsor ID: 229  
 First Name: Jesse  
 Middle Name:  
 Last Name: Romer  
 Sponsor Type: Parent  
 CCP User ID: 1234567  
 User Name: jromer  
 Password: ★   
 Secret Question: ★ What is the first name of your spouse's father?   
 Secret Answer: ★ joe   
 Phone Number: (858) 349-3862   
 Email Address: jromer@controltec.com   
 PIN:   
 Sponsored Children:

Child Name	
Romer, Roy	
Romer, Penelope	

My Children's Sponsors:

Sponsor	Child	Enter Approved Attendance	Can Approve Pending Attendance	Delete
Cannan, Chef	Romer, Roy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Brady, Tom	Romer, Roy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Delete
esco, ellie	Romer, Roy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Delete
Romer, Baby sitter2	Romer, Roy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Delete

My registered devices:

Device ID	Description	Status	Delete
53	iPhone	Active	Delete
47	iPhone	Active	Delete

- C** Note that you cannot modify some information, only password, secret question and secret answer, telephone number, email and PIN. If modifying these fields:

- Enter the new **Password**. It must meet the minimum password requirements set by the State.
- Press the drop-down arrow and select a **Secret Question**.
- Enter the **Secret Answer** to the **Secret Question** previously selected.
- Enter your **Phone Number**.
- Enter your **Email Address**.
- Enter your **PIN**. It must meet the minimum password requirements set by ODJFS. This is the PIN used in KinderSign and IVR.

- D** To remove a **Sponsor** associated with a child, locate the name of the sponsor in the **My Children's Sponsors** table, then click the corresponding **Delete**. Note that primary caretakers cannot be removed.

My Children's Sponsors:

Sponsor	Child	Enter Approved Attendance	Can Approve Pending Attendance	Delete
Cannan, Chef	Romer, Roy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Brady, Tom	Romer, Roy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Delete
esco, ellie	Romer, Roy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Delete
Romer, Baby sitter2	Romer, Roy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Delete

- E** Press **Save**.

For more information, visit [www.ohiocctap.info](http://www.ohiocctap.info), email us at [supportOH@controltec.com](mailto:supportOH@controltec.com) or call us at 1-833-866-1708.