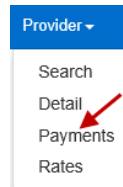


KinderConnect – Provider Payment Alert

If you have an issue with a ***Paid*** or ***Processing*** status payment, you can easily contact ODJFS Business Unit by sending a ***Payment Alert***.

A Press **Payments** under Provider.



B Enter the search parameters using the name of the ***Provider***, ***Start Date*** and ***End Date***, ***Date Filter*** and ***Status***. Press **Search**.

Provider Payments

★ denotes a required field

Provider: Eddie's Care Select >>

Start Date: ★ 12/16/2017

End Date: ★ 1/15/2019

Date Filter: Service Period

Status: All Payments

C The ***Search Results*** grid contains all payments issued to that Provider matching the specified criteria.

Search Results

This is a Payment Disclaimer

	Payment ID	Status	Status Date	Period Start Date	Period End Date	Family Name	Child Name	Amount	Fees	Details	Note	Send Alert
<input type="checkbox"/>	1	Processing	03/26/2018	01/21/2018	01/27/2018	Zeller	Zeller, Becky	\$0.00	\$0.00			Send Alert
<input type="checkbox"/>	2	Paid	04/05/2018	01/21/2018	01/27/2018	Zeller	Zeller, Zeus	\$0.00	\$0.00	Details		Send Alert
<input type="checkbox"/>	9	Processing	04/02/2018	12/31/2017	01/06/2018	GW-General	GW-General, Alley	\$0.00	\$0.00			Send Alert

D You should only send a ***Payment Alert*** for a payment in ***Paid*** or ***Processing Status***. Click on the ***Send Alert*** corresponding to the desired payment.

E Enter a message to the Business Unit regarding the selected payment. Press **Send**.

F The ***Alert*** will appear as a message in the ***Message Center***, under the ***Sent*** tab. Note that the ***Recipient*** name and the ***Final Appearance Date*** do not contain information.

Message Center

	Subject	Recipients	First Appearance Date	Final Appearance Date	Priority
<input type="checkbox"/>	Sent Payment Alert from KinderConnect for payment: 2639		2/4/2020		High