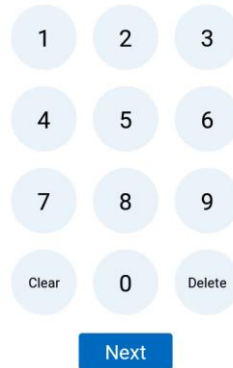


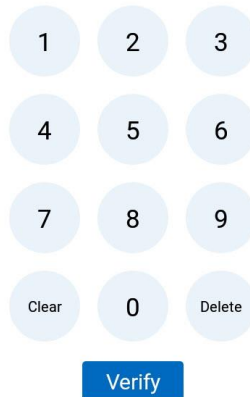
KinderSign – Provider Records an Absence

A Use the keypad to enter the 10-digit telephone number as registered in the **Operator > Detail** page of KinderConnect. Tap **Next**.



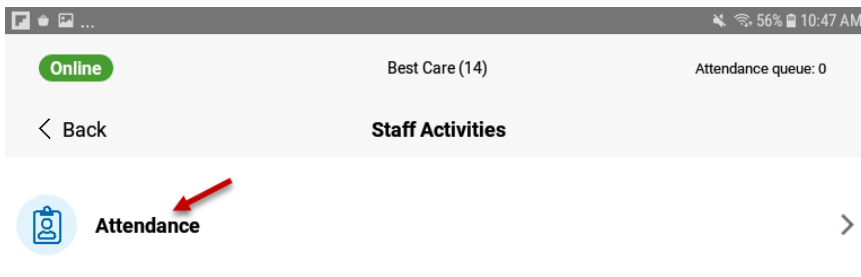
A numeric keypad with buttons for digits 1-9, 0, Clear, and Delete. A blue 'Next' button is located below the keypad.

B Enter your 4-digit **PIN** number as registered in the Operator Account page of KinderConnect. Tap **Verify** to display the **Activities** screen.



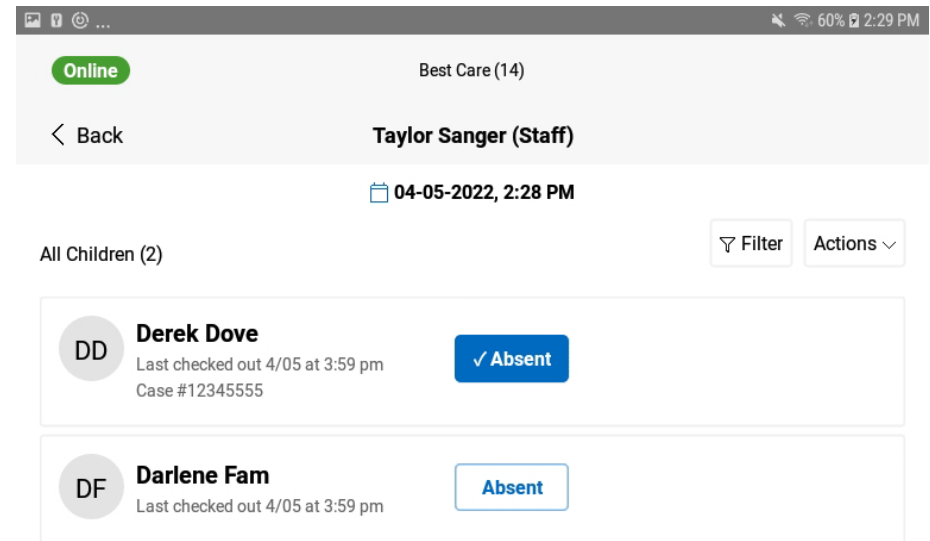
A numeric keypad with buttons for digits 1-9, 0, Clear, and Delete. A blue 'Verify' button is located below the keypad.

C Tap **Attendance**.



A screenshot of the 'Staff Activities' screen. At the top, it shows 'Online', 'Best Care (14)', and 'Attendance queue: 0'. Below this is a 'Back' button and the title 'Staff Activities'. At the bottom, there is a navigation bar with an 'Attendance' icon and label, which is highlighted with a red arrow.

D Tap on the **Absent** button corresponding to the name of the child you would like to record an absence for.



A screenshot of the child selection screen. It shows a header with 'Online', 'Best Care (14)', and a date/time stamp '04-05-2022, 2:28 PM'. Below the header is a 'Back' button and the name 'Taylor Sanger (Staff)'. Underneath, it says 'All Children (2)' with 'Filter' and 'Actions' buttons. Two child entries are listed: 'Derek Dove' with a '✓ Absent' button and 'Darlene Fam' with an 'Absent' button. Both entries show 'Last checked out 4/05 at 3:59 pm' and 'Case #12345555'.

E Tap **Submit**.



A blue rectangular button with the text 'Submit' in white.