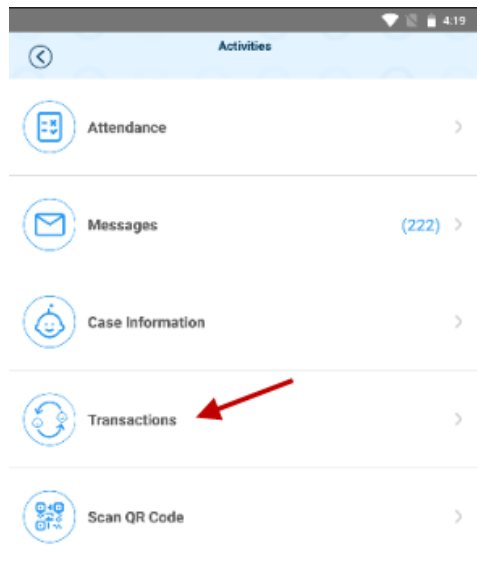


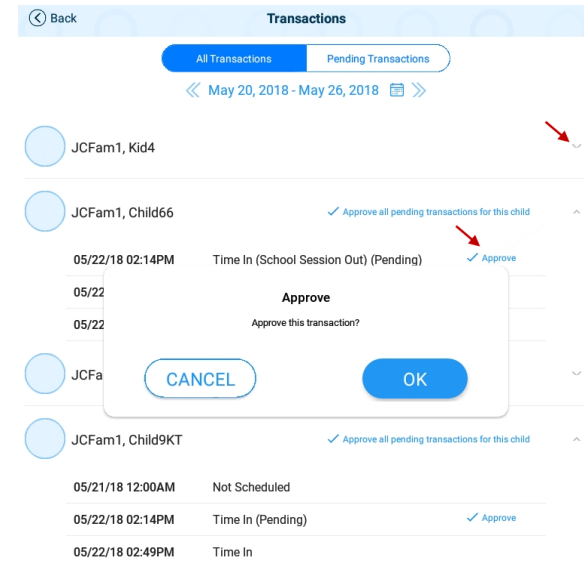
KinderSmart – How does a Caretaker Approve Attendance Transactions

A Open the KinderSmart app on your phone. Note that the phone must be already registered with your Provider.

B Once the **Activities** screen opens, tap **Transactions**.

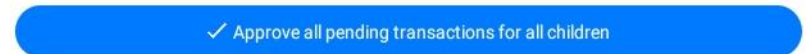


C When the list of **Transactions** appears, tap to select **All Transactions** or **Pending Transactions**. Tap the drop-down arrow on the right to expand the details.



D Select **All Transactions** to view and/or approve every transaction individually. Tap **Approve**, then tap **OK** to confirm.

E Select **Pending Transactions** to view and/or approve only the children with transactions pending approval. Tap **Approve all pending transactions for all children**, then tap **OK** to confirm.



F When you finish approving attendance transactions, tap the back arrow to return to the previous menu.