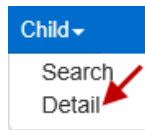


KinderConnect - Adding Private Pay Children

Private pay children are children who are not currently authorized to your program to receive publicly funded child care.

- A** Click **Detail** under Child. Note: A child must be added before the **Caretaker/Sponsor** is added.



- B** Add a private pay child by pressing **New** to create a new record. Enter the required information for the child indicated by a red asterisk (*).

Child Detail

New Save Cancel

* denotes a required field

Child ID:

First Name: *

Middle Name:

Last Name: *

Date of Birth: *

Age Group: PreSchool

Phone Number:

Child Type:

CIN:

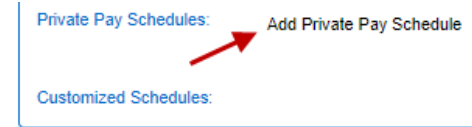
SSID:

Subsidized Schedules:

Private Pay Schedules: Add Private Pay Schedule

Customized Schedules:

- C** Click on **Add Private Pay Schedule**.



- D** Enter a **Start Date** and **End Date**. We recommend setting the **End Date** out one year. Press **OK** to return to the child **Detail** page.

Child Schedule

* denotes a required field

Provider: * Aunt Elaine's Child Care (Ohio Region)

Start Date: *

End Date: *

OK Cancel

- E** Press **Save**. A message will display indicating the record saved successfully.