KinderConnect – Merge Attendance

If a **Child** starts receiving services while eligibility is being determined, it is necessary to create a Non-Subsidized (Private Pay) Schedule in order to track **Attendance**. Once authorized, the child has two schedules, one for subsidized and another for non-subsidized care.



On the main KinderConnect menu, press **Merge** under Provider to view all **New Authorizations**.

Click Select next to the child you would like to merge to generate a list of all Potential Matches. Authorized Child

Select	Child First Name	Child Last Name	Case Number	Date of Birth	Subsidized Schedule	Sponsors
0	Johnson	Willy		9/20/2012	09/30/2020 - 09/22/2021	Dwayne, Johnson (PC)

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Click under *Match* next to the name of the child that you would like to merge to select. If no matching children are found, the system displays a list of all potential Children indicating the reason for this result in red bold letters.

Potential Matches

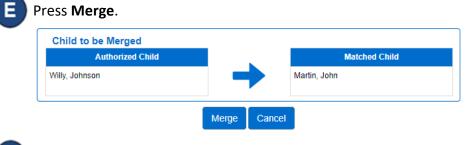
Match	Child First Name	Child Last Name	Child ID	Date of Birth	Sponsors
0	John	Martin	632	1/21/2015	Adams, Johhny McGill, Mike
0	Wanda	Jackson	680	3/3/2003	Jackson, Robert

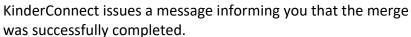
* No matching children found. The Potential Matches has been expanded to show All Children.



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Press Next to confirm your selection.





Records have been successfully merged, press OK to continue.

OK