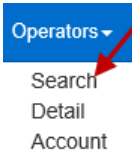# KinderConnect - Operator Search

Operators are all system users able to access the Program's KinderConnect account. You should always **Search** for the Operator to update existing information or before adding a new one to avoid duplication.
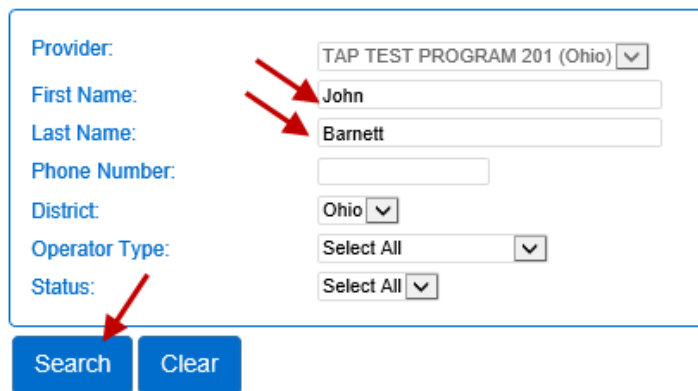
A   Click **Search** under **Operators**.

Operators ▾
Search
Detail
Account

B   Enter First or Last Name, then press **Search**. If you do not enter search criteria, the results will include every operator assigned to that Provider/Program.

Operator Search

Provider:	TAP TEST PROGRAM 201 (Ohio) ▾
First Name:	John
Last Name:	Barnett
Phone Number:	
District:	Ohio ▾
Operator Type:	Select All ▾
Status:	Select All ▾

Search   Clear

C   All Operators with names matching the first and last name will be displayed. Click on the Operator's name to view the details.

Search Results

Operator Name	Region	Operator Type	Status	Phone Number	Providers	Account
Barnett, John	Ohio	Provider Administrator	Active	(555) 555-5555	TAP TEST PROGRAM 201	Account