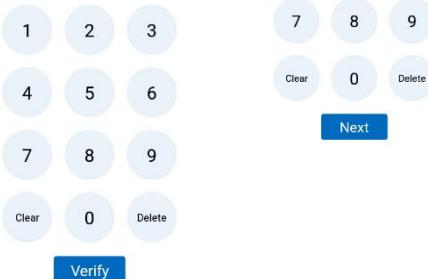


KinderSign – How to Enter Missing Attendance

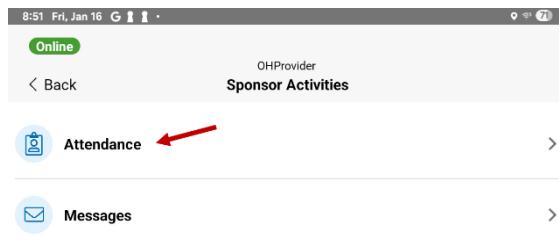
A Use the keypad to enter your 10-digit telephone number. Tap **Next**.



B Enter your 4-digit **PIN** and tap **Verify**.

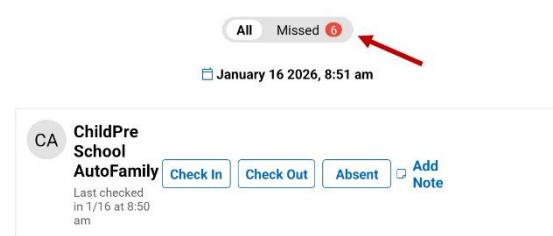


C From the **Activities** screen, tap **Attendance**.



D Tap **Authenticate** to snap a photo and proceed to the check-in screen.

E Tap on the **Missed** tab to view all missed attendance.



F A list of missed attendance will appear. Tap **Check In** or **Check Out**.

CA ChildPreSchool AutoFamily
Monday, 10/6/25
IN: 07:00 am
OUT: <input type="button" value="Check Out"/> <input type="button" value="Add Note"/>
Tuesday, 10/7/25
IN: <input type="button" value="Check In"/> <input type="button" value="Add Note"/>
OUT: 10:00 pm

Sun Apr 3	11	23
Mon Apr 4	12	24
Today	1	25
	2	26
	3	27

OK

G Scroll to the correct time **In** or **Out**, then tap **OK**.

H Once done press **Submit**.

All	Missed 6
IN: 07:00 am (edit)	<input type="button" value="Add Note"/>
OUT: 10:00 pm	
Monday, 1/12/26	
IN: 08:49 am	
OUT: 03:00 pm (edit)	<input type="button" value="Add Note"/>
Tuesday, 1/13/26	
IN: 08:46 am	
OUT: 03:00 pm (edit)	<input type="button" value="Add Note"/>
Wednesday, 1/14/26	
IN: 08:52 am	
OUT: 03:00 pm (edit)	<input type="button" value="Add Note"/>
Thursday, 1/15/26	
IN: 08:50 am	
OUT: 03:00 pm (edit)	<input type="button" value="Add Note"/>

Submit

I A message will display stating attendance was successfully submitted for missed days.



Attendance successfully submitted for missed days